

## **GRADUATE PROGRAM ASSESSMENT PLANS**

### **MA Degree**

**September 2013**

#### **SLOs and Assessment Methods**

A1. By the end of the program, MA students will make at least one professional presentation or disseminate a project through a professional local, regional, national, or international conference/forum.

Direct Measure: Students will be required to submit an annual report on a standard form, in which they indicate their progress in the program. The form includes a list of presentations and projects. The MA Director will survey the students' annual reports to determine the percentage of students who have achieved the required outcome.

Indirect Measure: The MA Director will interview each graduate. Among questions asked will be an assessment of their presentations.

B1. Teaching assistants and graduate instructors will demonstrate the ability to design course content at the appropriate level.

Direct Measure: Students will be required to submit an annual report on a standardized form, which will include student evaluations of all courses. The MA Director will tabulate these and make note of the degree to which the goal has been met.

Indirect Measure: The MA Director will interview each graduate. Among questions asked will be an assessment of their teaching experience.

B2. Teaching assistants and graduate instructors will demonstrate their abilities to be effective instructors in the classroom.

Direct Measure: Same as B1

Indirect Measure: Same as B2

#### **Assessment Process**

The MA director will collect annual reports and observation rubrics and will conduct an analysis of this data to determine the extent to which the SLOs are being achieved. This will be done for departmental purposes on an informal basis annually. The Department will consider changes in areas of weakness as needed. Every three years, the MA Director will prepare a formal assessment document based on the data collected in the assessment year. This formal report will be forwarded outside the department as required.

## PROGRAM ASSESSMENT PLAN

### PhD Degree

September 2013

#### SLOs and Assessment Methods

A1. By the end of the program, PhD students will have presented at least two research manuscripts that are peer reviewed at professional, local, regional, national, or international conferences.

Direct Measure: Students will be required to submit an annual report on a standard form, in which they indicate their progress in the program. The form includes a list of presentations. The PhD Director will survey the students' annual reports to determine the percentage of students who have achieved the required outcome.

Indirect Measure: The PhD Director will interview each graduate. Among questions asked will be an assessment of their scholarship.

A2. By the end of the program, PhD students should have at least one peer-reviewed manuscript accepted for publication or published.

Direct Measure: Same as A1

Indirect Measure: Same as A2

B1. Teaching assistants and graduate instructors will demonstrate the ability to design course content at the appropriate level.

Direct Measure: Students will be required to submit an annual report on a standardized form, will include student evaluations of all courses. The MA Director will tabulate these and make note of the degree to which the goal has been met.

Indirect Measure: The PhD Director will interview each graduate. Among questions asked will be an assessment of their teaching experience.

B2. Teaching assistants and graduate instructors will demonstrate their abilities to be effective instructors in the classroom.

Direct Measure: Same as B1

Indirect Measure: Same as B2

C1. Ph.D. students will complete their degree in a timely manner (4-5 years average)

Direct Measure: A matrix of graduate completion rates will be kept up to date. The PhD Director will monitor this to determine the extent to which this outcome is achieved.

**Assessment Process**

The PhD director will collect annual reports and observation rubrics and will conduct an analysis of this data to determine the extent to which the SLOs are being achieved. This will be done for departmental purposes on an informal basis annually. The Department will consider changes in areas of weakness as needed. Every three years, the Director will prepare a formal assessment document based on the data collected in the assessment year. This formal report will be forwarded outside the department as required.